



WASHINGTON OFFICIALS ASSOCIATION CONSTITUTION

ARTICLE 1 – NAME

The name of the organization shall be the Washington Officials Association, hereinafter referred to as the WOA.

ARTICLE II – MISSION

The purpose of the WOA is to provide qualified officials for WIAA sanctioned regular season and postseason events. This shall be accomplished by developing:

A registration process that is thorough, accurate, and prompt.

A core of knowledgeable sports rules clinicians who are dedicated to interscholastic coaches, officials, participants and to the game itself.

A process to recruit, train, and retain competent officials, particularly from the female and minority segments of the population.

A Board of Directors who are leaders and who are responsive to the needs of the associations and boards.

ARTICLE III – OBJECT

Section 1. WOA shall further the best interest of athletics:

- A. By aiding officials, coaches and players in acquiring a thorough knowledge of the playing rules of various sports through scheduling officiating clinics, workshops, and/or classes.
- B. By promoting uniformity in the mechanics and interpretation of rules of the game.
- C. By encouraging observance of the spirit and letter of playing rules and ethical codes on all occasions, and
- D. By maintaining a central registry of all officials.

Section 2. WOA will aid in maintaining a high level of working environment for all officials and Associations/Boards.

ARTICLE IV – WOA EXECUTIVE BOARD

Section 1. **MEMBERSHIP** – The executive authority of this Association shall be vested in an Executive Board consisting of twelve elected members, one representative from each Association and one representative from each Board from each of the six regions. In addition, appointed members will be added to the Board to see that all sports are represented. Qualifications for elected representatives are based on Section 3. Qualifications for appointed members are based on Section 12. The six regions are as follows:

Region 1 – District 1
Region 2 – District 2
Region 3 – District 3

Region 4 – District 4
Region 5 – Districts 5 & 6
Region 6 – Districts 7, 8 & 9

- Section 2. **TERM OF OFFICE** – Each member shall be elected for a term of three years. Four WOA Executive Board members shall be elected annually (Regions 1/4 Associations & 2/6 Boards; Regions 5/6 Associations & 1/3 Boards; Regions 2/3 Associations & 4/5 Boards)
- Section 3. **QUALIFICATIONS** – An Executive Board member shall be a member of an Association or Board in his/her region, and be a certified member of WOA.
- Section 4. **PROCEDURE FOR ELECTION** – The WOA Executive Board members shall be elected at the summer conference by their respective regions. Each Association and Board will be entitled to one vote. The Association and Boards together will vote for both representatives. No person shall have more than one vote even though they may represent more than one association or board. Nominees for Executive Board representatives must be submitted to the WOA office a minimum of thirty (30) days prior to the date of the election. Elected WOA Executive Board members shall take office immediately following their election.
- Section 5. **OFFICERS** – At the summer meeting of the WOA Executive Board, the members shall elect one of their members to serve as President and one as Vice President. Both will be for a one-year term.
- Section 6. **PROCEDURES FOR VACANCIES** – In case of a vacancy in the membership of the WOA Executive Board, the remaining members shall fill the unexpired term of such member by appointment. Such appointment is to be made from the region in which the vacancy occurs.
- Section 7. **PRESIDING OFFICER** – The President of the Association shall preside at the meetings of the WOA Executive Board.
- Section 8. **MEETINGS** – The WOA Executive Board shall meet upon the call of the President or on a petition of six members of the WOA Executive Board, but not less than a minimum of two times yearly.
- Section 9. **RULES FOR MEETINGS** – All meetings of the WOA Executive Board shall be conducted in accordance with Robert’s Rules of Order.
- Section 10. **QUORUM** – Eight members of the WOA Executive Board shall be considered a quorum and the majority vote of those present shall prevail.
- Section 11. **FLOOR PRIVILEGES** – Any member of the Association may have the privilege of the floor at WOA Executive Board meetings.
- Section 12. **APPOINTED MEMBERS OF WOA EXECUTIVE BOARD-** All sports that are registered with the WOA shall have representation on the WOA Executive Board. In the event that all sports are not represented, the WOA Executive Board has the authority to appoint representatives. After Board and Association elections, determination of sport representation will take place. The Executive Board will make appointments of vacant sport representatives from a list submitted by Executive Board members for a one-year term. Other than length of term, appointed members shall meet the requirements of and have equal status of elected members.

Section 13. **RESPONSIBILITIES OF THE WOA BOARD** – The WOA Executive Board shall have the following responsibilities:

- A. Direct general management of funds and business of the Association.
- B. Hear and decide all protests and questions not specifically defined by the Constitution and By-Laws.
- C. Act as an appeal body for Associations or Boards, officials or regions.
- D. Establish yearly calendar of events.
- E. Take disciplinary action against an Association or Board which violates rules or regulations.
- F. Propose changes to and/or create new By-Laws, rules, or regulations.
- G. Select, hire and evaluate a WOA Commissioner who shall be responsible for the management and operation of the WOA.
- H. Assist in the communication necessary between the WOA office and an Association/Board in their respective region to assure compliance with established administrative policies and procedures.
- I. Perform any other Association functions as needed.

ARTICLE V – MANAGEMENT

Section 1. The WOA Commissioner shall be responsible for the management and operation of the WOA.

Section 2. The Executive Board, as defined in Article IV, shall be responsible for executing the express wishes of the membership in all matters pertaining exclusively to the WOA.

Section 3. The WOA Executive Board will determine all duties, salaries, and other administrative functions of the WOA Commissioner.

ARTICLE VI – AMENDMENTS

Section 1. Amendments to this Constitution of the WOA shall be made as follows:

- A. Associations and Boards must receive a copy of the proposed amendments from the WOA Commissioner at least sixty (60) days prior to the vote.
- B. Amendments need a simple majority vote by a minimum of three-fifths (3/5) of the official voting delegates of the Associations and Boards.
- C. Votes may be done at regularly scheduled membership meetings, by mail, or electronically. The WOA Commissioner will tabulate votes and the results will be certified by an election committee of the Executive Board.

Section 2. The effective date of each amendment shall be the fall sports season of the following year unless stipulated within the amendment.